

24 August 2018

Committee	Overview and Scrutiny
Date	Tuesday, 4 September 2018
Time of Meeting	4:30 pm
Venue	Council Chamber

ALL MEMBERS OF THE COMMITTEE ARE REQUESTED TO ATTEND

Agenda

1. ANNOUNCEMENTS

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (during office hours staff should proceed to their usual assembly point; outside of office hours proceed to the visitors' car park). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive apologies for absence and advise of any substitutions.

3. DECLARATIONS OF INTEREST

Pursuant to the adoption by the Council on 26 June 2012 of the Tewkesbury Borough Council Code of Conduct, effective from 1 July 2012, as set out in Minute No. CL.34, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.



	Item	Page(s)
4.	MINUTES To approve the Minutes of the meeting held on 17 July 2018.	1 - 16
5.	EXECUTIVE COMMITTEE FORWARD PLAN To determine whether there are any questions for the relevant Lead Members and what support the Overview and Scrutiny Committee can give to work contained within the Plan.	17 - 21
6.	OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2018/19 To consider the forthcoming work of the Overview and Scrutiny Committee.	22 - 30
7.	PERFORMANCE REPORT QUARTER 1 2018/19 To review and scrutinise the performance management information and, where appropriate, to require response or action from the Executive Committee.	31 - 71
8.	GRASS CUTTING IMPROVEMENT PLAN To consider the progress made against the Grass Cutting Improvement Plan.	72 - 82
9.	UBICO CONTRACT MATTERS To receive a presentation on relevant Ubico contract matters.	
10.	SCRUTINY REVIEW OF WATER SUPPLY OUTAGE To approve the Scrutiny Review of Water Supply Outage Report and recommend it to Council for adoption and to agree how the Committee will monitor delivery of the action plan.	83 - 127
11.	CORPORATE STRATEGIES AND POLICIES To consider the corporate policies and strategies and identify which will be reviewed by the Overview and Scrutiny Committee during 2018/19.	128 - 138
12.	COMPLAINTS REPORT To consider the annual update to provide assurance that complaints are managed effectively.	139 - 148

DATE OF NEXT MEETING
TUESDAY, 16 OCTOBER 2018
COUNCILLORS CONSTITUTING COMMITTEE

Councillors: R E Allen (Vice-Chair), P W Awford (Chair), G J Bocking, K J Cromwell, J E Day, D T Foyle, P A Godwin, R M Hatton, H C McLain, T A Spencer, P E Stokes, P D Surman, M G Sztymiak, H A E Turbyfield and M J Williams

Substitution Arrangements

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.

Recording of Meetings

In accordance with the Openness of Local Government Bodies Regulations 2014, please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Chair will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.